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C	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 23rd May 2019			
1.	Attendees and apologies			
		Attendees: Chair: Cristine Crisp (Wiltshire Council) Ed Jones (Calne Without and Parish Forum), Colin Pearson (Bremhill), Matt Perrott (Wiltshire Council Highways Engineer), Tony Trotman (Wiltshire Council), Jane Marshall, (Compton Bassett), Mark Stansby (Wiltshire Council Senior Traffic Engineer), Martin Purslow, (Cherhill), Sarah Glen (Calne Without Clerk)	Area Board to note.	CC
		Apologies: Spencer Drinkwater (Wiltshire Council Principle Transport and Development Manager) Alexa Davies (Community Engagement Manager)		
2.	Notes of last meeting			
		The minutes of the meeting held on 21 st February 2019 were considered by the Area Board on 12 th March 2019, passing all recommendations.	Area Board to note.	CC

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3.	Financial Position			
		<p>The closing balance for financial year 2018 / 19 is confirmed as £32,619.41 (see Appendix 1). This surplus is carried forward to 2019 / 20.</p> <p>The annual award to Calne CATG is confirmed as £12,465. The opening balance for this financial year, less previous commitments, therefore stands at £13,604.81 (see Appendix 2).</p>	Area Board to note.	CC
4.	Top 5 Priority Schemes			
a)	Lickhill Road Issue No: 3355, 2004, 1807, 522	The scheme is now substantially complete with just the electrical work left outstanding.	Area Board to note	CC
b)	6010 - Warning Signs at Marsh Lane Cherhill	Final account settled at £286.48 and an invoice has been issued to the Parish for their contribution of £85.94. Parish Council confirmed that this has been passed for payment.	Recommendation that Area Board closes this issue.	CC
c)	6011 & 6012 – Yatesbury The Avenue - White Gates / Village Nameplate / safety signs	A construction pack has been issued to the contractor and installation is anticipated by the end of May. Lining work to be done at a slightly later date as part of a larger contract.	Area Board to note	CC
d)	Issue 5751 – C15 at Lower Compton Speed Limit and Clearway TROs.	Officers to prepare legal schedules and plans ahead of formal consultation as soon as staff resources become available.	Area Board to note	CC

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e)	6459 – Calne Station Road – request for 20 mph speed limit and parking restrictions.	Officers to prepare legal schedules and plans ahead of formal consultation as soon as staff resources become available. Meeting with engineer arranged for 13/06/19.	Area Board to note	CC
5.	Other Priority schemes			
a)	6487 – A4 Curzon Street / Springfield Academy, road safety – request for controlled crossing.	Pedestrian Survey and Metro count results now available. Officers to evaluate survey results and prepare a report.	Area Board to note	CC
b)	6749 – Dropped Kerbs at the bus stop, Stockley Lane	Preliminary design work underway.	Area Board to note	CC
c)	6856 – Stockley – request for White Gateway Features / Coloured surfacing	Preliminary design work to commence as soon as staff resources are available.	Area Board to note	CC
d)	6862 – Stockley The Knapp – request for warning signs	A new Give Way sign has been ordered with installation anticipated mid June.	Area Board to note	CC
e)	6949 Calne High Penn – request for footway extension on Oxford Road (link with Issue 7003)	Preliminary design work has been completed at the request of the CATG to determine a more robust estimate. A ball park estimate of the works was given as £25,000 however a survey to determine the depth of cables would be required at a cost of £1700 before a firmer estimate could be given. The Group voiced concern about the scale of the project taking more than double the groups annual budget and asked that other solutions and funding opportunities, including	Area Board to note Highways to contact Passenger Transport	CC MS

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		moving the bus stop back to it's original position, be investigated. Mark Stansby to contact Public Transport regarding the bus stop and report to the September meeting.		
6.	Other Requests / Issues (Issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6425 – Speed Limit Review at Studley, North of the A4.	The Parish Council has requested 3 metro counts. Awaiting count and results.	Area Board to note	CC
b)	6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).	On 8 th May Cllr Trotman, along with Calne Town Council and Highways representatives met on site with the resident who has raised this issue. The resident showed a number of photographs of vehicles which had mounted the footway within the narrow section. Highways explained that the footpath was too narrow to provide a full length barrier but there may be scope to place some bollards by the entrance to the post office to deter vehicles from mounting the pavement. See Appendix 3 for more details. Cost estimated at £6,500 to widen path and put in flexible bollards to improve general safety in the area and still allow Royal Mail access. Matt Perrott to ask if the footpath widening could be funded from the Wiltshire Council budget to allow a split of costs between Calne Town Council, CATG and Wiltshire Council. Recommend to move this to the priority list to determine costs and possible contribution from Wiltshire Council footpaths budget to be confirmed.	Recommend that Area Board moves this issue to the priority list.	CC

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c)	6647 – Calne Sand Pit Road – speeding issue	Metro count ordered. Awaiting results.	Area Board to note	CC
d)	6778 - The Street / Middle Lane, Cherhill HGV issue	There is a 7.5t Weight Limit for HGVs on Marsh Lane and at Compton Bassett village prohibiting HGV access to the A3102. Highways officers were of the opinion that this was not a through traffic issue but related to delivery vehicles. The Parish Council representative confirmed that the traffic is usually delivering to properties in the village, the road is very narrow for a sign. It was agreed that a site meeting be arranged to discuss the options.	Area Board to note Highways to arrange a site meeting	CC MS
e)	6820 – Compton Bassett Lane, Metrocount request to evaluate 40mph limit.	Metro count ordered Awaiting results. Parish Council representative to chase results	Area Board to note PC to chase	CC JM
f)	6873 – Heddington Scotts Close – request for Bus Stop hardstanding and Shelter.	Unusually the Parish would like to develop plans independently and the appropriate plans from the Parish are awaited. No representative from the Parish Council in attendance – deferred to next meeting.	Area Board to note	CC
g)	6890 Derry Hill – request for waiting restrictions in the vicinity of the school	Following local consultation, a site meeting was held on 25 April with representatives from the Parish Council and Highways present. A proposal has been tentatively agreed, although further consultation is required with the school and church. A ball park estimate to implement this as a stand alone project is in the region of £3,000 to £3,500.	Recommend that Area Board moves this issue to the priority list and allocates funding of up to £2450 towards implementation.	CC

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		The Parish Council confirmed that it has approved the funding of 30% and that the school have given provisional agreement and a meeting to discuss any issues is to be arranged. The Group agreed that this is a important safety issue outside a school and should be supported and recommend that it be moved to the priority list.		
h)	6893 Yatesbury The Lymers – request for drop kerb	At the last CATG meeting it was noted that a drop kerb at this location would only benefit 2 properties. The Parish had asked for more time to consider this. The Parish Council confirmed that it is not persuing this issue.	Recommend that Area Board closes this issue.	CC
i)	6999 Calne Church Street – request for a contr-flow cycle facility.	The Town Council has considered this issue at TD&P but are unable to support this request.	Recommendation that Area Board closes this issue.	CC
j)	7002 Calne – concern over the condition of the bridleway between Abberd Lane and Sandpit Road	This matter is being addressed by the Section 106 Working Group with improvements being made this year.	Recommendation that Area Board closes this issue.	CC
k)	7033 Derry Hill – Noise pollution from lorries parked in Lay-by on A4	New Issue submitted by Parish Council The Parish would like a sign(s) erected to inform drivers to turn off their engines / refrigeration units. As a sign would not be enforceble it was agreed that this should be refered back to the Parish Council to consider the erection of a Parish Council notice.	Recommendation that Area Board closes this issue.	CC

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l)	7115 Calne Charles Court / Porte Marsh Road – request for parking restrictions	This issue has been added to the town review which will be undertaken during 2019/20.	Recommendation that Area Board closes this issue.	CC
m)	7135 A3102 Goatacre – request for traffic management measures at The Green	New Issue submitted by Parish Council Parish report 6 collisions during icy conditions on one day Discussion deferred until a Parish representative is in attendance.	Area Board to note	CC
n)	7159 Stockley – request to establish Community Speed Watch	New Issue submitted by Parish Council Request for Metro Counts. Parish Council to submit a request for the counts.	Area Board to note Parish Council to action	CC EJ / SG
o)	7187 Calne Anchor Road – speeding concerns	New Issue submitted by Cllr Thorn Request for Metro Count to be submitted by Mark Stansby	Area Board to note Highways to action	CC MS
p)	7212 Calne Oxford Road – concern over pedestrian routes and safe crossing points by David Wilson Homes and Hills Homes developments	New Issue submitted by Town Council Discussion deferred until a Town Council representative is in attendance.	Area Board to note	CC

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q)	7236 Ratford – request for Horse and Rider Warning Signs	<p>New Issue submitted by Calne Without Parish Council</p> <p>Representatives from Calne Without and Bremhill accepted that the Quiet Lanes concept had been unsuccessful elsewhere in Wiltshire and agreed it should be left with the Parishes to consult with local riders about their preferred course of action given that a sign would cost in the region of £200 and that it is normal practice in Wiltshire for the riders/livery business to fund the signs. Issue to remain open.</p>	<p>Area Board to note</p> <p>Action for Parish Councils</p>	CC
7.	Other items			
a)	Issues awaiting a response from Town & Parish Councils	<p>7057 A4 Quemerford – Speeding concerns – Town Council</p> <p>7233 Calne Ridgemean / King Edward Close Junction – Town Council</p> <p>Town Council responses awaited.</p>	Area Board to note	CC
b)	Calne Community Transport Strategy.	No update available	Area Board to note	CC

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c)	Pavement and Footway Improvement Scheme 5799 – Hilmarton	Matt Perrott reported that the works are complete. Recommend that the Issue be closed and that standing item be removed from the agenda.	Recommendation that Area Board closes this issue	CC
d)	Freight Strategy and Management	Wiltshire Council is to develop a new Freight Strategy in preparation of the 4 th Local Transport Plan. Freight Management Studies will be suspended until a new strategy has been agreed. Please refer to Appendices 4 and 5 for further information released by our Cabinet Member for Highways and Transport. The report was noted	Area Board to note	CC
e)	Closure of Area Boards Issues System and new method of requesting Highway Improvement Measures and requesting Traffic Surveys (metro counts)	Please refer to briefing note included as Appendix 6. This new system will operate from Monday 3 June. All existing Issues will remain live until approved for closure by the Area Board. The report was noted. Cost of highway works is available on the Wiltshire Council website	Area Board to note	CC
9.	Date of Next Meeting: Thursday 26th September, 4pm at Calne Community Hub, Harris Room.			

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Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Alexa Davies

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£11,154.81**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

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- 7.1. To note the discussions and updates outlined in this report**
- 7.2. To close issue numbers: 5799, 6010, 6893, 6999, 7002, 7033 and 7115**
- 7.3. To move the following issues to the priority list: 6465 and 6890**